

CHARITON VALLEY ELECTRIC COOPERATIVE
REGULAR MONTHLY BOARD MEETING
APRIL 24, 2025

A meeting of the Chariton Valley Electric Cooperative, Inc. (CVEC) Board of Directors was called to order at the Cooperative office in Albia, Iowa, on April 24, 2025, at 1:00 p.m., by President Kenny VandenBerg.

Secretary Norm Major reported all directors were present in person. Other attendees included General Manager Troy Amoss, Finance Manager Trudy Grade, Human Resources Coordinator/Administrative Assistant Ashley Duley, Line Superintendent Jared Shaw and Communications Coordinator/Executive Assistant Anna See. Attorney Dennis L. Puckett of Sullivan & Ward, P.C. participated remotely. Special guest Todd Thorsen of Forvis Mazars also participated remotely.

Audit Presentation

CPA Todd Thorsen of Forvis Mazars reported that his firm had completed the audit of the Cooperative's financial statements. He presented the audit results to the Board, and copies of the full audit report – including the financial statements, opinion letter and report to the Board – were provided in the board information packet. The independent auditor's opinion stated that the financial statements fairly present the consolidated financial position of the Cooperative and its subsidiary as of December 31, 2024, and 2023.

At 1:10 p.m., the Chairman recessed the meeting into executive session to allow the Board the opportunity to speak privately with the CPA. Upon conclusion of the executive session, the meeting reconvened in regular session. The Board formally accepted the audit report, and CPA Thorsen exited the meeting.

Consent Agenda

The Board reviewed the items included in the consent agenda. A motion was made, seconded and carried to approve the meeting agenda, the minutes of the regular business meeting held on March 31, 2025, and the New Member List for March 2025.

SEE ATTACHED MEMBER LIST

Human Resources Report

The board packet included a written report from Human Resources. Human Resources Coordinator/Administrative Assistant Ashley Duley was present and offered to answer any questions regarding the report. She noted that March was a slow month for rebates, with only two members applying for a total of four rebates. Ashley also informed the Board that changes to the rebate program, initiated by Associated and Northeast Power, will take effect July 1, 2025. Additionally, she provided an update on the applications received for the summer internship program.

Operations Report

Line Superintendent Jared Shaw presented the Operations Report. He noted that the Cooperative is currently working on a few new builds, with several more projects schedule in the near future. C.R. Environmental continues tree trimming efforts in the Albia area. The breaker change-outs in the Melrose Substation have been completed, and crews are now focusing on the Trail and Honey Creek pole change-outs.

During the report, questions were raised regarding electric line extensions for housing developments, as well as a recent outage. Both inquiries were addressed. In total, there were 30 unplanned outages in March, impacting 2,500 members.

Safety Report

The Board reviewed the Safety Report and accompanying statistics included in the board packet. Following review, a motion was made, seconded and carried to accept the March 2025 Safety Report as presented.

Member Communications and Engagement Report

The board packet included a written report from Anna See, Communications Coordinator/Executive Assistant. Anna highlighted upcoming events, noting that Associated's Annual meeting is scheduled for June 23-25, 2025, and the CFC Forum will be held June 30-July 2, 2025. She provided an update on scholarship applications and announced the recipients selected for this year.

Anna also reported on the CoBank Sharing Success grant program. A decision was made to support Albia Main Street Chamber with funding for the repair and restoration of the roof at the organization's headquarters. CVEC, Northeast Power and CoBank will contribute a combined total of \$30,000 towards the project. Additional updates were shared regarding director applications, Operation Round Up and recent charitable donations.

IT/Cyber Security Report

The packet included a report prepared by the IT/Cybersecurity staff. General Manager Amoss invited questions from the Board regarding the report; none were raised.

Finance Report

Finance Manager Trudy Grade presented the financial report, including the following items:

- a) Financial Statements – March 2025 – Trudy reviewed the March 2025 financial statements and year-to-date reports. She noted that the Cooperative reported a margin of approximately \$100,000 for the month. This favorable result was partly due to the absence of large tree trimming invoices. She also reported that quarterly loan payments were made in March.

An update was provided on the construction work plan, with approximately \$2 million remaining to be advanced. The board packet included the check register, covering checks numbered 60249 through 60312. Trudy invited questions regarding the financial statements or check payments.

Following discussion, a motion was duly made, seconded and carried to approve the financial report as presented.

- b) Credit Cards – The Board reviewed the Cooperative’s credit card expenses, including those of the CEO/General manager for the month of March 2025. A motion was made, seconded and carried to approve the credit card expenses as presented.
- c) Audit – Trudy Grade offered to answer any questions regarding the audit report presented by CPA Todd Thorsen at the beginning of the meeting. Following brief discussion, a motion was made, seconded and carried to approve the audit report as presented.

CEO/General Manager Report

CEO/General Manager Amoss presented his report detailing activities for March 2025. He highlighted CVEC’s recent community involvement, including assisting with the hanging of banners around the square in Albia in preparation for Restoration days. He also noted that the City of Albia requested lighting upgrades; the Cooperative will provide support for this project and will bill associated costs to the City.

General Manager Amoss reviewed a billing processing error currently being addressed. He also noted his attendance at Senator Grassley’s meeting at the Monroe County Courthouse – though no energy-related issues were discussed. He informed the Board that Truck #10 has been delivered and reported on his participation in the IAEC Spring Manager’s Conference. Additional updates were provided on collection efforts and the hiring of summer help.

Old or Unfinished Business

The Chairman inquired if there was any old or unfinished business. The Board was thanked for their participation in the employee appreciation breakfast. Kenny VandenBerg shared his notes from the event for future reference and potential improvements.

At this time, Ashley Duley, Trudy Grade and Jared Shaw left the meeting.

New Business

- a) Director Expense Report – The Board Expense Report was reviewed. Following the review, a motion was made, seconded and carried to approve the report as presented.
- b) Board Size – A discussion was held regarding director nominations and the potential for reducing the size of the Board.

Executive Session

At this time, the Chairman asked if there was a need to recess into executive session. No such need was identified, and the meeting continued.

Attorney Legal Report

Attorney Puckett provided a legal report to the Board. He updated the Board on issues concerning the Northeast Power line constructed to serve the Moravia and Honey Creek Substations. He also provided insights into current Iowa legislative matters.

Director Reports

The board packet included written reports on Northeast Power and the Iowa Association of Electric Cooperatives. It was noted that Director Houser had been appointed to the Accounting, Finance and Audit committee at Northeast Power, and Director Welsh had been appointed to the Loan Review Committee.


Calendar of Events

The schedule of upcoming board meetings was reviewed. The next meeting is scheduled for May 22, 2025, at 1:00 p.m.

Adjournment

As there was no further business to come before the Board, a motion was duly made, seconded and carried to adjourn the meeting at 3:05 p.m.


Kenneth VandenBerg, President


Norm Major, Secretary